

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Sazzad

* Family name

Ullah

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name	<input type="text" value="The Club House, Toot Hill Golf Club"/>
* Street	<input type="text" value="School Road"/>
District	<input type="text" value="Ongar"/>
* City or town	<input type="text" value="Epping"/>
County or administrative area	<input type="text" value="Essex"/>
* Postcode	<input type="text" value="CM5 9PU"/>
* Country	<input type="text" value="United Kingdom"/>

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	<input type="text" value="Club House, Toot Hill Golf Club"/>
Street	<input type="text" value="School Road"/>
District	<input type="text" value="Epping"/>
City or town	<input type="text" value="Ongar"/>
County or administrative area	<input type="text" value="Essex"/>
Postcode	<input type="text" value="CM5 9PU"/>
Country	<input type="text" value="United Kingdom"/>

Further Details

Telephone number	<input type="text" value=""/>
Non-domestic rateable value of premises (£)	<input type="text" value=""/>

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Sazzad Ullah

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality Documents that demonstrate entitlement to work in the UK

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OPERATING SCHEDULE

When do you want the premises licence to start? / /

dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /

dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Indian restaurant facility comprising of a dining area for up to 100 persons, kitchen, serving counter, storage area, toilets and an area immediately in front of the restaurant for a limited number of tables and chairs. Alcohol will be served within the premises on and off (Outdoors)

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

100

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

Standard Days And Timings

MONDAY

Start 17:00

End 00:00

Start

End

TUESDAY

Start 17:00

End 00:00

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 17:00

End 00:00

Start

End

THURSDAY

Start 17:00

End 00:00

Start

End

FRIDAY

Start 17:00

End 00:00

Start

End

SATURDAY

Start 17:00

End 00:00

Start

End

SUNDAY

Start 17:00

End 00:00

Start

End

Will the performance of live music take place indoors or outdoors or both?

Indoors

Outdoors

Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Occasionally may Indoor play live music during business hours from 17:00 to 00:00AM

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Occasionally may Indoor play live music during business hours from 17:00 to 00:00AM

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

no

Continued from previous page...

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be played indoors, unamplified.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="00:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

All staff engaged in the sale of alcohol will be trained in respect of their legal and social responsibilities whilst doing so. They will also be trained in the contents of the premises license including any conditions contained therein. A record of all staff training provided shall be maintained by the premises license holder, and shall be produced for inspection by the police or authorized officers of the licensing authority upon request. Alcohol will only be served in highlighted area in the plan(drawing) which is attached with this application.

b) The prevention of crime and disorder

Alcohol shall only be sold to persons who are dining at the restaurant, either inside the premises, in the area immediately in front of the premises. Please find plan attached with this application. highlighted area in the plan. No alcohol shall be taken from the premises in open containers. Off sales of alcohol will be restricted to persons who have been customers of the restaurant only. Any alcohol taken from the premises shall be taken in sealed containers only.

c) Public safety

Staff shall be trained in respect of the fire risk assessment, and the health and safety risk assessment. First aid facilities shall be provided at the premises.

d) The prevention of public nuisance

Customers who wish to smoke at the premises will be permitted to do so at the front of the premises, or in the Designated area immediately in front of the premises. A notice will be displayed requesting persons who are using the outside areas to do so quietly, respecting the needs of the local community. A notice shall be displayed requesting customers who are leaving the premises to do so quietly, respecting the needs of the local community.

e) The protection of children from harm

The premises shall operate 'Challenge 25' as its age verification policy and staff shall be trained in respect of this policy.

The only forms of acceptable identification shall be a photo style driving licence, a passport, an ID card bearing the PASS logo in a hologram format, military ID and official European ID cards.

Continued from previous page...

A notice shall be displayed at the premises to advise customers that Challenge 25 is in operation.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK. The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/epping-forest/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

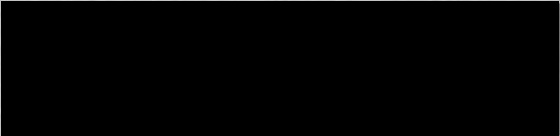
Consent of individual to being specified as premises supervisor

Sazzad Ullah

Formatted: Font color: Text 1

[full name of prospective premises supervisor]

of



Field Code Changed

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

Field Code Changed

[type of application]

by

Sazzad Ullah

Field Code Changed

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

Field Code Changed

for

The Clubhouse, Toot Hill Golf Club, School Road, Onger, CM5 9PU

Field Code Changed

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Field Code Changed

(name of applicant)

concerning the supply of alcohol at

Field Code Changed

(name and address of premises to which application relates)

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[REDACTED]

Field Code Changed

(insert personal licence number, if any)

Personal licence issuing authority

Epping Forest

Field Code Changed

(insert name and address and telephone number of personal licence issuing authority, if any)

Signed

[REDACTED]

Name (please print)

Sazzad Ullah

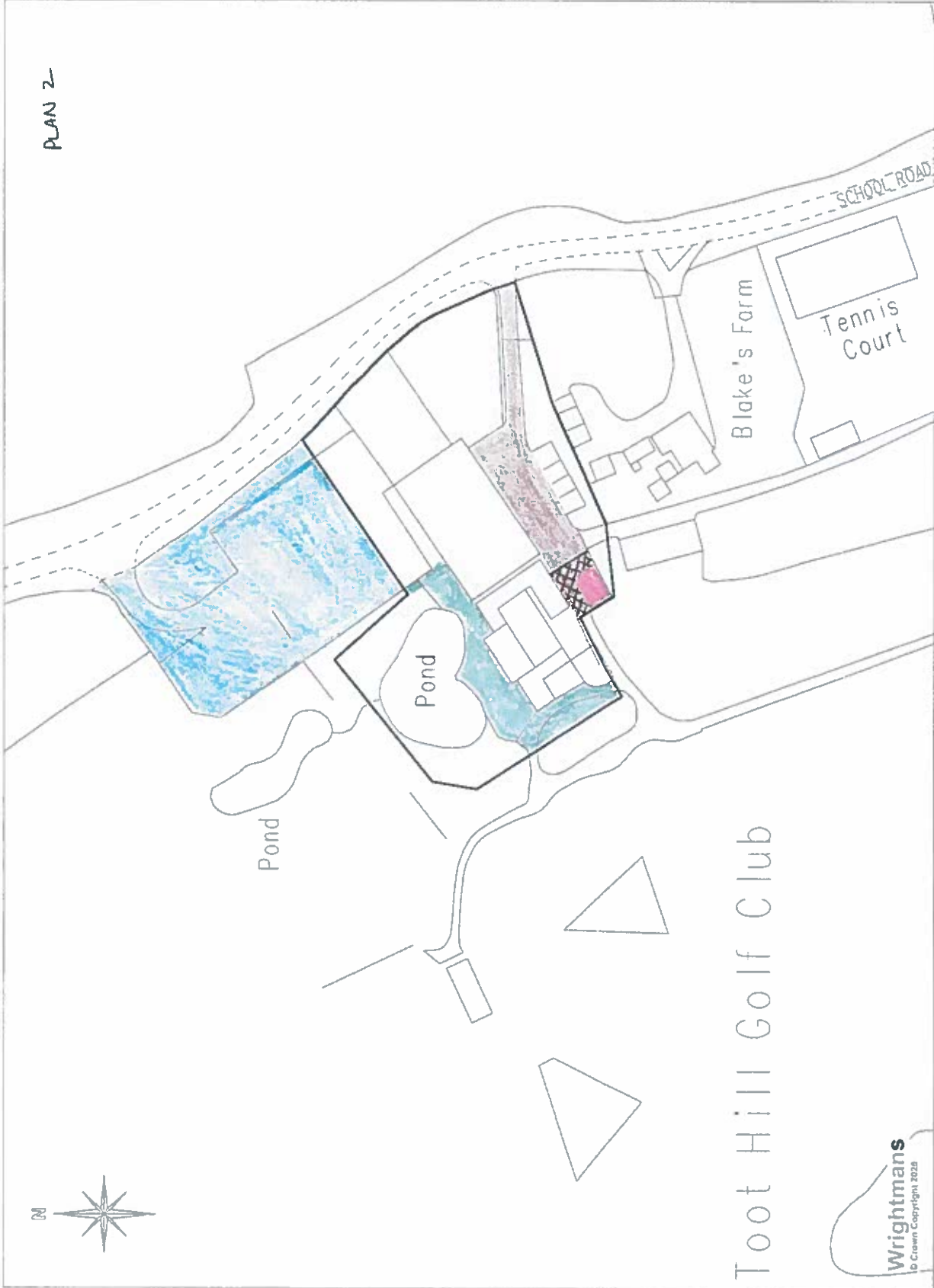
Date

22/06/2022

Plan of Title

NOTE

The area edged red on the Plan indicates land removed from Title No. EX216386 for the land at Toot Hill Golf Club, School Road, Ongar, Essex, CM5 9PU as referred to in the Transfer.



PLAN 2



Toot Hill Golf Club

Wrightmans
© Crown Copyright 2025

Land at Toot Hill Golf Club,
School Road, Ongar
Essex, CM5 9PU

Mapping contents (c) Crown copyright and database rights 2020 Ordnance Survey 100035207



Scale 1:500

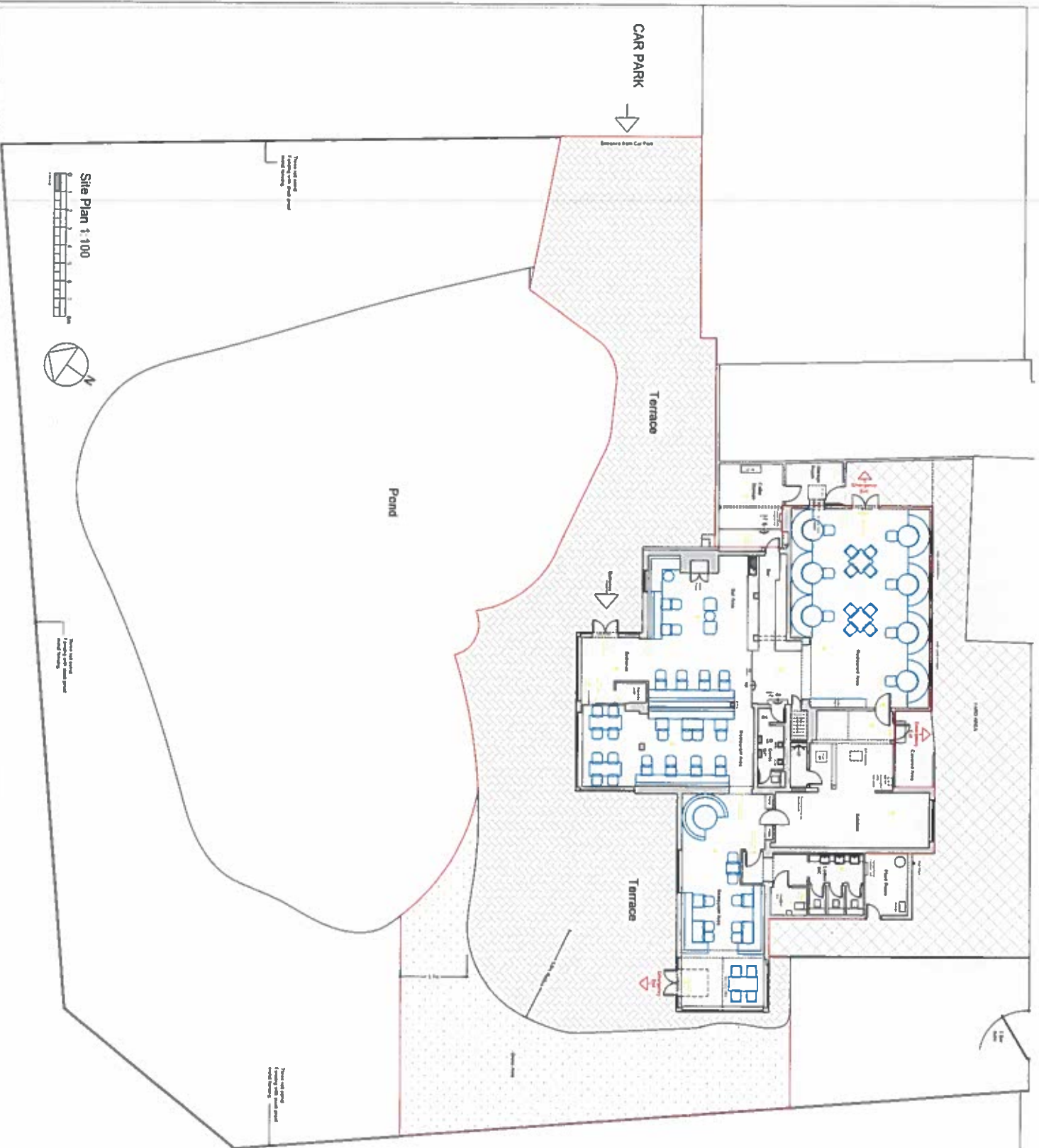
Wrightmans
Land Registry Conveyancers Firm

Waters & Partners Building
Wendover Road, Watlington, Oxford OX11 3JH
T: 01845 881 1120
w@wrightmans.co.uk | www.wrightmans.co.uk

DRAWING TITLE
Plan of Title for land at:-
Toot Hill Golf Club
School Road, Ongar
Essex CM5 9PU

SCALE	DATE	DRAWN BY	APPROVED
1:500	04/01/2021	E.G.	B.K.

DRAWING NUMBER WP7330-B	REV 01
<small>Attention please: this drawing is subject to the usual conditions of sale and is not to be used for any other purpose without the prior written consent of the Land Registry or the Conveyancing Department of the Law Society.</small>	
SIZE A3	



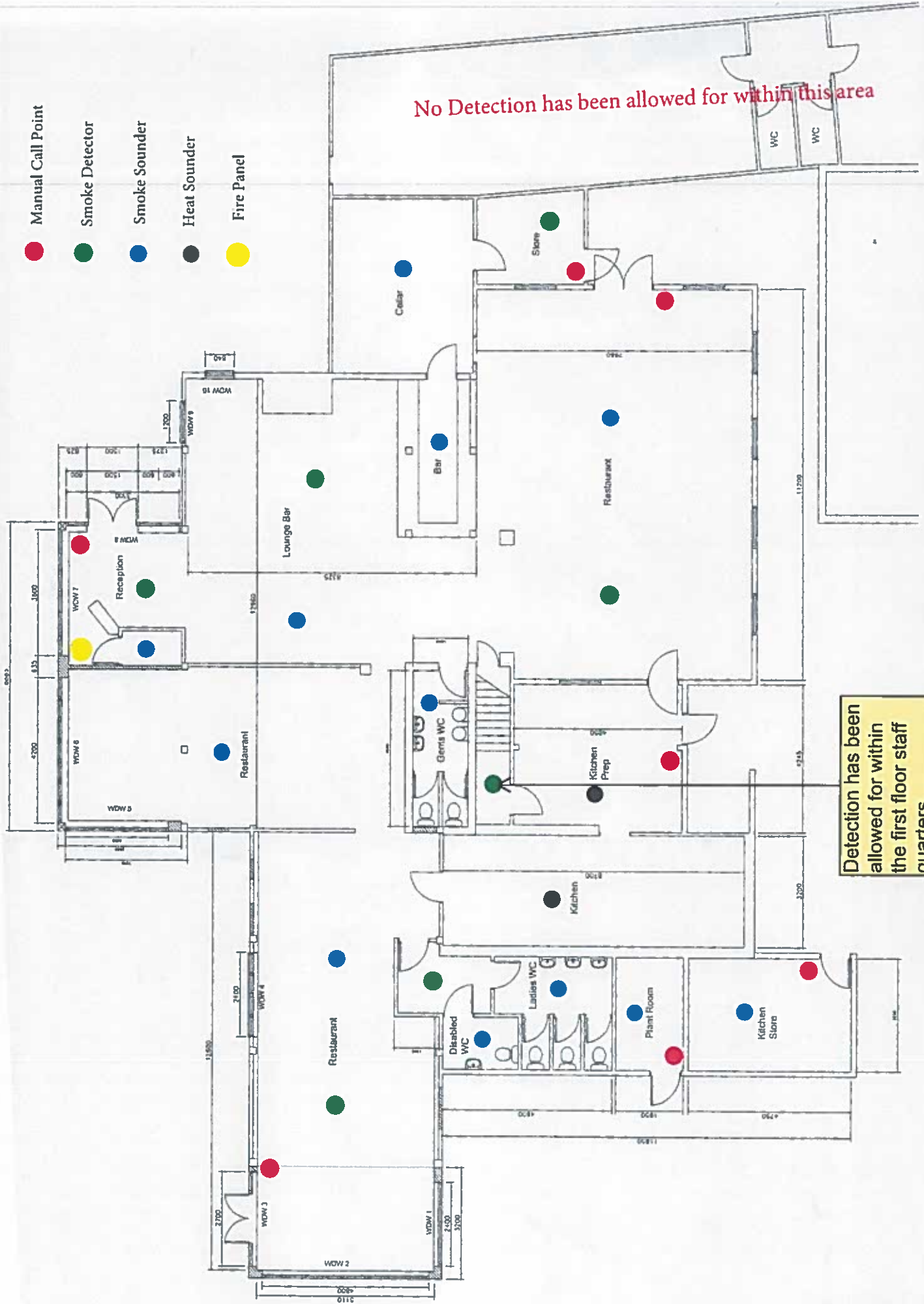
KEY:

- Smoke Detector
- Fire Alarm Call Point
- Fire Exit Maintained Light
- Disabled WC Emergency Pull Cord
- Emergency/Fluorescent Light Maintained

Proposed Project:		
Licensing Order / New Pub		
Applicant: [Name]		
Trade Lic Code: [Code]		
Trade Lic: [Code]		
Date of Issue: [Date]		
Valid To: [Date]		
Client: [Name]		
Drawn by: [Name]		
Checked by: [Name]		
The Licensing Plan		
Simon Matthews & Co Ltd		
Building Surveyors		
Planning & Architectural Consultants		
Frysling Park, 4 Frysling Lane,		
Barnsley, South Yorkshire,		
S10 2BA		
Revisions:		
Date	Issue	By
04/01/22	1/00	MSV

© Copyright Simon Matthews & Co Ltd
 This drawing is the property of Simon Matthews & Co Ltd and is not to be used for any other project without the written consent of Simon Matthews & Co Ltd.
 Simon Matthews & Co Ltd is a registered company in England and Wales, registered number 02052487, registered office: 4 Frysling Lane, Barnsley, South Yorkshire, S10 2BA.

- Manual Call Point
- Smoke Detector
- Smoke Sounder
- Heat Sounder
- Fire Panel



No Detection has been allowed for within this area

Detection has been allowed for within the first floor staff quarters

Notice of Application for a New Premises Licence under
the Licensing Act 2003

Notice is given this day 6th July 2022 that Sazzad Ullah of
Toot Hill Golf Club School Lane Ongar Essex CM5 9PU
has applied to the Licensing office of Epping Forest
District Council for a Premises Licence in respect of Toot
Hill Golf Club School Lane Ongar Essex CM5 9PU

The proposed licence is for
The Provision of Live Music
Monday to Sunday 17.00 – 00.00am
The Provision of Recorded Music
Monday to Sunday 12.00 – 00.00am
The Sale By Retail of Alcohol
Monday to Sunday 12.00 – 00.00am On and Off Sales

Opening times Monday to Sunday 12.00 – 00.00am

The register of licensed premises is maintained at the
Licensing Office of Epping Forest District Council, Civic
Offices, High Street, Epping, Essex, CM16 4BZ.
Applications for premises licences may be inspected at
this office during office hours. Anyone wishing to oppose
this application must give written notice to the Licensing
Office within 28 days of this notice.

It is an offence knowingly or recklessly to make a false
statement in connection with an application which could
lead to a fine on summary conviction (maximum £5000)



Notice to Quit
I, the undersigned, hereby give notice to you that my tenancy of the premises mentioned in the Schedule to this Notice shall terminate on the date specified in the Schedule to this Notice.

Notice to Vacate
I, the undersigned, hereby give notice to you that you must vacate the premises mentioned in the Schedule to this Notice on the date specified in the Schedule to this Notice.

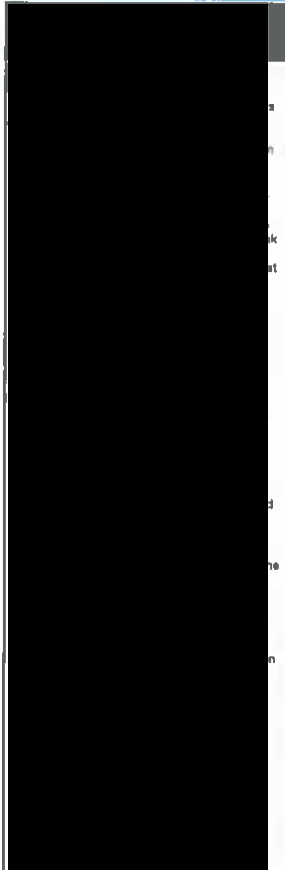
LOCAL LISTINGS PUBLIC NOTICES

To advertise telephone: **01923 216232**
or email: wahmed@localiq.co.uk

Planning | Traffic & Roads | Goods Vehicle Licensing Statutory | Alcohol & Licensing
Probate & Trustee | Contract & Tender | Other

Essex County Council

TRAFFIC & Roads

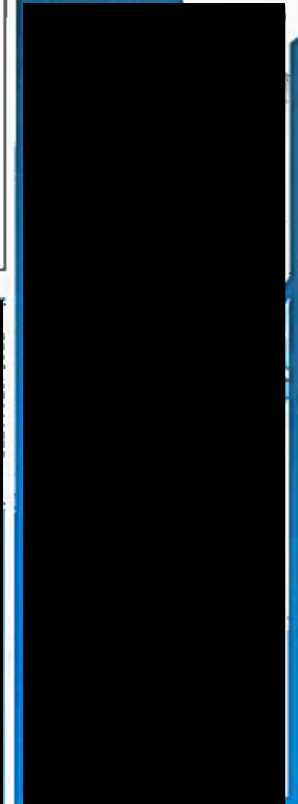
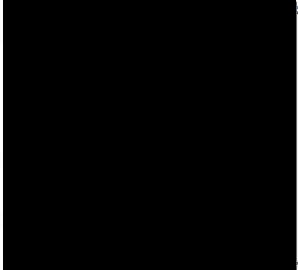


ALCOHOL & Licensing

Notice of Application for a New Premises Licence under the Licensing Act, 2003

Notice is given this day 8th July 2022 that Sazzad Ullah of Toft Hill Golf Club School Lane Ongar Essex CM5 9PU, has applied to the Licensing office of Epping Forest District Council for a Premises Licence in respect of Toft Hill Golf Club School Lane Ongar Essex CM5 9PU. The proposed licence is for The Provision of Live Music Monday to Sunday 17.00 – 00.00am, The Provision of Recorded Music Monday to Sunday 12.00 – 00.00am, The Sale By Retail of Alcohol Monday to Sunday 12.00 – 00.00am On and Off Sales. Opening times Monday to Sunday 12.00 – 00.00am. The register of licensed premises is maintained at the Licensing Office of Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ. Applicants for premises licences may be inspected at this office during office hours. Anyone wishing to oppose this application must give written notice to the Licensing Office within 28 days of this notice. It is an offence knowingly or recklessly to make a false statement in connection with an application which could lead to a fine on summary conviction (maximum £5000).

GOODS Vehicle Licensing



PROBATE & Trustee OTHER



Debbie Houghton

From: Adriana Jones <stanforddriverspc@gmail.com>
Sent: 02 August 2022 08:13
To: Debbie Houghton
Subject: Re: New application premises licence at Toot Hill Golf Club School Road Ongar Epping CM5 9PU

CAUTION: This Message originated outside of Epping Forest District Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Good morning Debbie

Please accept this email as the response from Stanford Rivers Parish Council to the application for a new premises licence at Toot Hill Golf Club.

1. The parish council **OBJECTS** to the proposed licensing hours up to 12pm for both alcohol and music. In order to protect the amenity of residents (given the rural location) this should be reduced to 11pm.
2. The parish council **OBJECTS** to the off sales element of the alcohol licence. We can see no reason why this is needed given this is a Restaurant, and providing such a licence would / could create unacceptable disruption and antisocial behaviour for our residents.

There are no other concerns.

Kind regards
Adriana

Kelsey Dott 42081335

From: ullahsazzad [REDACTED]
Sent: 29 July 2022 12:28
To: Licensing Epping and Brentwood
Subject: EXTERNAL - RE: The Club House (Old Toot Hill Golf Club) - New Grant

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Afternoon kelsey,
I can confirm that I agree with all conditions by the Essex police
Many thanks
Sazzad ullah.

Sent from my Galaxy

----- Original message -----

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Date: 29/07/2022 11:53 am (GMT+00:00)
To: [REDACTED]
Cc: licensing@eppingforestdc.gov.uk
Subject: RE: The Club House (Old Toot Hill Golf Club) - New Grant

Good Morning Sazzard,

During our conversation you stated that you would like to be able to sell food as well as alcohol until 00:00. The way the application is currently filled out means that you can only serve food until 23:00 but alcohol until 00:00. This is where Essex Police had some concerns. You stated that you would like the application to be amended so that you can sell late night refreshment until 00:00 (to be in line with the selling of alcohol).

You also mentioned about seasonal variations and I advised you to speak to the council to get the application amended to show these.

You stated that off sales would be for customers who have had food and them would like to take a bottle of wine, etc home with them.

The premises will also have CCTV but you were unsure how long this would record for.

Essex Police feel that the following condition should be replaced:

- The only forms of acceptable identification shall be a photo style driving licence, a passport, an ID card bearing the PASS logo in a hologram format, military ID and official European ID cards.

The above condition should be replaced with:

- A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement (photo, name, date of birth and either a holographic mark or ultraviolet feature) and is either a:
 - a. Proof of age card bearing the PASS Hologram;
 - b. Photocard driving licence;
 - c. Passport; or
 - d. Ministry of Defence Identity Card.

Essex Police also feel that these conditions should go onto the licence:

Prevention of Public Nuisance

- Except when being used for entry or egress by a patron, all external windows and doors shall be kept shut after 2100 hours.

Protection of Children from Harm

- A refusals record shall be maintained at the premises that details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request.

The refusals record shall be either electronic or maintained in a bound document and retained for at least 12 months from the date of the last entry.

Please let me know your thoughts on these conditions and if you agree with them.

Kind regards,



Kelsey Dott (81335)

Licensing Officer

📞 101 (Ext: 313604) 📞 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

From: Licensing Epping and Brentwood

Sent: 29 July 2022 11:17

To: [REDACTED]

Subject: RE: The Club House (Old Toot Hill Golf Club) - New Grant

Importance: High

Good Morning Sazzad,

Apologise for not calling back sooner (annual leave) but I did try and call back just now but there was no answer.

Please can you call me when you are free.

Many thanks and kind regards,



Kelsey Dott (81335)

Licensing Officer

📠 101 (Ext: 313604) 📞 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

From: Licensing Epping and Brentwood

Sent: 26 July 2022 13:15

To: [REDACTED]

Subject: The Club House (Old Toot Hill Golf Club) - New Grant

Importance: High

Good Afternoon,

I have reviewed the new grant application for The Club House and note that you have stated you do not want late night refreshment. Is this correct? If so then food can only be served until 23:00? Essex Police feel that alcohol should end at the same time as this also.

What are the reasons for wanting off sales of alcohol?

Will the premises have CCTV?

Kind regards,



Kelsey Dott (81335)

Licensing Officer

📠 101 (Ext: 313604) 📞 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

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Kelsey Dott 42081335

From: ullahsazzad [REDACTED]
Sent: 27 July 2022 19:28
To: Licensing Epping and Brentwood
Subject: EXTERNAL - FW: The Club House (Old Toot Hill Golf Club) - New Grant

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear madam,

Thank you for your email.

Please find answers listed below accordingly,

- There will not be late night refreshments
- Food and alcohol will be served till 23:00
- Selling alcohol generates revenue for restaurants because the markup is high and it's easy to upsell customers
- yes we will have CCTV cameras installed.

Please feel free to contact me if you have any questions!

Many thanks

Kind regards

Sazzad Ullah.

Sent from my Galaxy

----- Original message -----

From: Licensing Epping and Brentwood <licensing.epping.and.brentwood@essex.police.uk>
Date: 26/07/2022 2:15 pm (GMT+01:00)
To: [REDACTED]
Subject: The Club House (Old Toot Hill Golf Club) - New Grant

Good Afternoon,

I have reviewed the new grant application for The Club House and note that you have stated you do not want late night refreshment. Is this correct? If so then food can only be served until 23:00? Essex Police feel that alcohol should end at the same time as this also.

What are the reasons for wanting off sales of alcohol?

Will the premises have CCTV?

Kind regards,



Kelsey Dott (81335)

Licensing Officer

☎ 101 (Ext: 313604) 📞 07817 154048

📍 Loughton Police Station, 158 High Road, Loughton, IG10 1DX

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Essex County
Fire & Rescue Service

Rick Hylton
Chief Fire Officer / Chief Executive

Sazzad Ullah,
Club House,
Toot Hill Golf Club,
School Road,
Epping,
CM5 9PU

South West Group Service Delivery Point
Basildon Fire Station
Broadmayne
Basildon
SS14 1EH

Enquiries to: Susan Askew Fire Safety Officer
T: +44(0) 1376 576700
southwestgroupsdp@essex-fire.gov.uk

Our Ref: 116638
Your Ref: N/A

Date: 12 July 2022

Dear Sir,

LICENSING ACT 2003

THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005

Premises: The Club House Toot Hill Golf Club School Road Stanford Rivers Ongar CM5 9PU

Receipt is acknowledged of the above consultation, which will be audited by the Essex Police, Fire and Crime Commissioner Fire and Rescue Authority.

Should there be any significant concerns regarding the application you will be notified in due course.

Please quote our reference number in any future correspondence.

Yours faithfully

[Redacted Signature]

Susan Askew
Protection
CC Debbie Houghton.

(F)



Environmental Health

PREMISES LICENCE

Part A

Premises licence number:

LN/210000910

Part 1 – Premises details:

Postal address of premises, or if none, ordnance survey map reference or description:	
Toot Hill Golf Course School Road Toot Hill	
Post Town: Ongar	Post code: CM5 9PU
Telephone number: 01277 365523	

Where the licence is time limited the dates: N/A

Licensable activities authorised by the licence:
Sale Of Alcohol

The times the licence authorises the carrying out of licensable activities:
Monday – Saturday 11.00-23.00
Sunday 12.00-22.30
Good Friday 12.00-22.30
Christmas Day 12.00-15.00 & 19.00-22.30

The opening hours of the premises:

Where the licence authorises supplies of alcohol whether these are on and / or off supplies: On and Off

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence:
[REDACTED]

Registered number of holder, for example company number, charity number (where applicable):
N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:
[REDACTED]

[Redacted]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:
Enning Forest District Council

[Redacted]

Annex 1 – Mandatory conditions:

1. No supply of alcohol may be made under the premises licence:-
 - a) at a time when there is no designated premise supervisor in respect of the premises licence, or
 - b) at a time when the designated premises supervisor does not hold a personal licence or when the designated supervisor has a licence suspended
2. Every supply of alcohol under the premise licence must be made or authorised by a person who holds a personal licence (see section 21 Licensing Act 2003)
3. Each individual at the premises who carried out a security activity, must be licensed by the Security Industry Authority (see section 21 Licensing Act 2003)

Annex 2 – Conditions consistent with the Operating Schedule:

1. Intoxicating liquor may only be sold or supplied on the authority of this licence to the following
 - a) members of Toot Hill Golf Club and their bona fide guests
 - b) members of visiting golf clubs and societies together with their bona fide guests and supporters
 - c) any person attending the premises as a participant or spectator at a special exhibition match sponsored or organised by the club or proprietor and open to the public on payment of a proper entrance charge
 - d) any employee of the club
 - e) any person attending a bona fide pre booked function.
2. No applications shall be made under the authority of this licence for an occasional licence other than within the cartilage of Toot Hill Golf Club Grounds.
3. 14 days notice of any change to club rules to be advised to the Licensing Authority.

Annexe 3 – Conditions attached after a hearing by the licensing authority:
N/A

Annexe 4 – Plans:
N/A